



**Save Time!  
Save Money!  
Enroll in Direct Deposit!**

We are excited to now offer Direct Deposit to our Landlords. This new program is a more efficient way to receive your monthly subsidy payment timely. Your payment will be directly deposited into your bank account.

Direct deposit is safe and secure!

You may enroll in direct deposit by completing the form and returning it to the Accounting Department. Please include a voided check from your bank account. If you have any questions or concerns, please contact Accounting at 318-442-8843. Completed forms may be returned to:

**ALEXANDRIA HOUSING AUTHORITY  
2558 LOBLOLLY LANE  
ALEXANDRIA, LA. 71303  
Phone: (318)448-4521 Fax: (318)445-2529**

Landlord:

\_\_\_\_\_

Name of Financial Institution:

\_\_\_\_\_

Checking Account Number:

\_\_\_\_\_

Routing Number:

\_\_\_\_\_

Name of Authorizing Person: \_\_\_\_\_

Signature of Authorizing Person: \_\_\_\_\_

Date: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

**MANDATORY**